



Health Sub-Group

TERMS OF REFERENCE

1. Purpose

To provide a forum to ensure that providers and commissioners of healthcare in Halton work together in a coordinated and coherent manner to monitor and provide assurance to the Partnerships and the Adult Board on the safeguarding arrangements in place across the health economy. The arrangements will also be used to cascade messages to the frontline and receive feedback on activity and approaches.

The group will enable all health providers and commissioners working in Halton to come together to work in partnership, to promote and develop work to ensure that children and adults at risk in Halton are safeguarded.

2. Membership

- Provider Safeguarding leads across both Children's and Adults' safeguarding.
- Safeguarding Partnership and Board Manager / Representative from the Halton Safeguarding Partnerships and Safeguarding Adults Boards.
- Cheshire and Merseyside ICB Safeguarding Designated Leads
- Halton and Public Health representative.
- Drug and Alcohol and Sexual Health Commissioned Service Senior Representative
- Named GP

Attendance would be expected from all commissioned providers from Halton and services who provide a service to the geographical area i.e. NWAS.

Chair: Hayley McCulloch: Designated Nurse Safeguarding Children & Children in Care

In addition, a rolling Deputy Chair will be appointed from within the Subgroup and may be from a provider or commissioning organisation. The deputy will fulfil the role of Chair in the Chair's absence. In the exceptional circumstances when neither the Chair nor deputy is able to attend, another member of the Subgroup may chair.

Additional members will be invited / co-opted as required.

3. Key Responsibilities

The key responsibilities of the Health Subgroup are to:

- Work in partnership to enable and ensure the delivery of the Safeguarding Partnerships' and Safeguarding Boards' agendas and priorities.
- Provide a forum to discuss national guidance, new initiatives and to share best practice and expertise on safeguarding issues and for group members to promote this within their organisations.
- Provide a forum to ensure all updated and new guidance in relation to policy and practice is shared and appropriate actions are taken across the health economy to implement.
- Monitor and review recommendations from inspections, case reviews (eg. Suicide, CDOP, learning disability mortality review), audits, action plans, ensuring these are implemented by relevant local Health providers and that lessons learnt are clearly embedded in practice.
- Promote clear communication between the wider Health community to develop and monitor the planning and delivery of safeguarding practice, processes, and standards.
- Share key messages and activity to the frontline managers for wider cascade and embedding across the partnership.
- To plan wider local area events to engage a larger proportion of the frontline teams.
- To capture challenges, barriers and good practice from multi-agency working

4. Frequency of Meetings

Meetings will be held quarterly.

5. Attendance/Substitutes

All members should endeavour to attend all meetings, apologies should be sent to the Chair in advance of the meeting.

Named alternates from each organisation should be kept appropriately briefed and carry suitable authority to participate in the business of the meeting, including making decisions in place of the main representative where necessary.

All members will prepare for meetings by reading through agenda and supporting papers and preparing written reports as appropriate. Members of the Subgroup will be responsible for ensuring:

- Their own agencies are informed of, and fully involved in, the work of the Subgroup.
- Information is disseminated within own sector/agency/department/team and other partners as relevant.
- Active participation in agenda and discussion, bringing issues to and from their own area of responsibility.
- They liaise and work with senior managers in their own sector/agency/areas of responsibility to ensure ownership of Subgroup agenda.
- Actions are undertaken as agreed by the appropriate meeting date.
- If a member cannot attend, their representative will provide an update on their actions.

If a nominated member of the Subgroup is unable to attend, then a representative should attend in their place. The nominated member should inform the Partnership's Business Unit and ensure that their designated representative has been briefed and provided with the relevant papers.

6. Accountability

This group reports to the Halton Safeguarding Children Partnership Group.

The Chair of the Subgroup is responsible for ensuring that the relevant targets identified within the HSCP Business Plan and Sub-Group Work Plan are met.

Month/Year Approved:

To be presented in June 2024