



Not all concerns about children result in a referral to Children's Social Care.



Many concerns can be addressed through your own agency providing help and support to families.



You should work in partnership with other supportive services to meet a range of needs for a family.



If you are unsure about whether your concerns justify a referral please contact the Integrated Contact and Referral Team (iCART) for advice and guidance.



If a child or young person tells you about abuse:

Listen to them, do not interrupt



Explain that you have a responsibility to share this information for their own welfare



Keep the child/young person fully informed about what you are doing.



Record accurately.



Inform your manager and/or your agency's safeguarding lead.

If you are worried that a child or young person is being abused you must:



Observe-are there signs and symptoms of abuse?



Listen to the child



Record accurately all observations, information shared and decisions made



Trust your judgement - it's better to talk through a concern than not act at all



Seek advice from your manager and/or your agency's safeguarding lead.

All those who come into contact with children and families in their everyday work have a duty to safeguard and promote the welfare of children and young people. You may be involved where:



You have concerns about the safety and welfare of a child, and want to report this.



You may provide information for enquiries/assessments where there are concerns about a child's safety or wellbeing.



You may be asked to provide help or services as part of an agreed plan, and contribute to reviewing a child's progress.



*safeguarding
children is
everyone's
business*



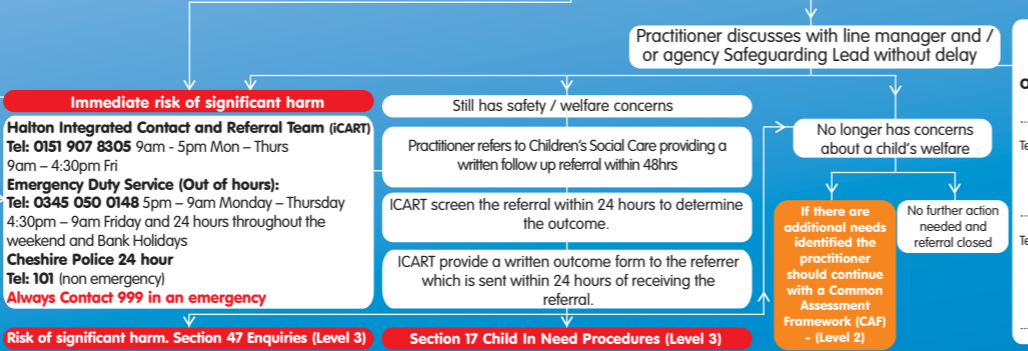
Halton Practitioner Guide

Revised November 2017

Halton Safeguarding Children Board website gives you access to:

- Multi-Agency Safeguarding Children Procedures
- Local, regional and national safeguarding children guidance
- Multi-Agency Safeguarding training news and developments
- Information on Serious Case Reviews
- News about safeguarding events
- Useful resources on Child Sexual Exploitation, Private Fostering and other safeguarding concerns

What to do if you have a concern about a child's welfare ← Practitioner has concerns about a child's welfare



For advice prior to Referral
9am-5pm, Monday - Friday

Our Agency Safeguarding Lead is

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Tel:

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Tel:

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Tel:

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Out of Office Hours Call

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My useful telephone numbers / websites:

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Visit Halton Safeguarding Children Board website at:
www.haltonsafeguarding.co.uk



safeguarding children is everyone's business