



Halton Safeguarding Children Board

Annual Report 2010-11 and Business Plan 2011-13

November 2011

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1. Foreword

I am pleased to present the Halton Local Safeguarding Children Board's Annual report for 2010-11 and the Business Plan for its work for the next two years. The Report sets out the achievements of the Board during the last year across the partnership in Halton and also identifies future challenges and priorities.

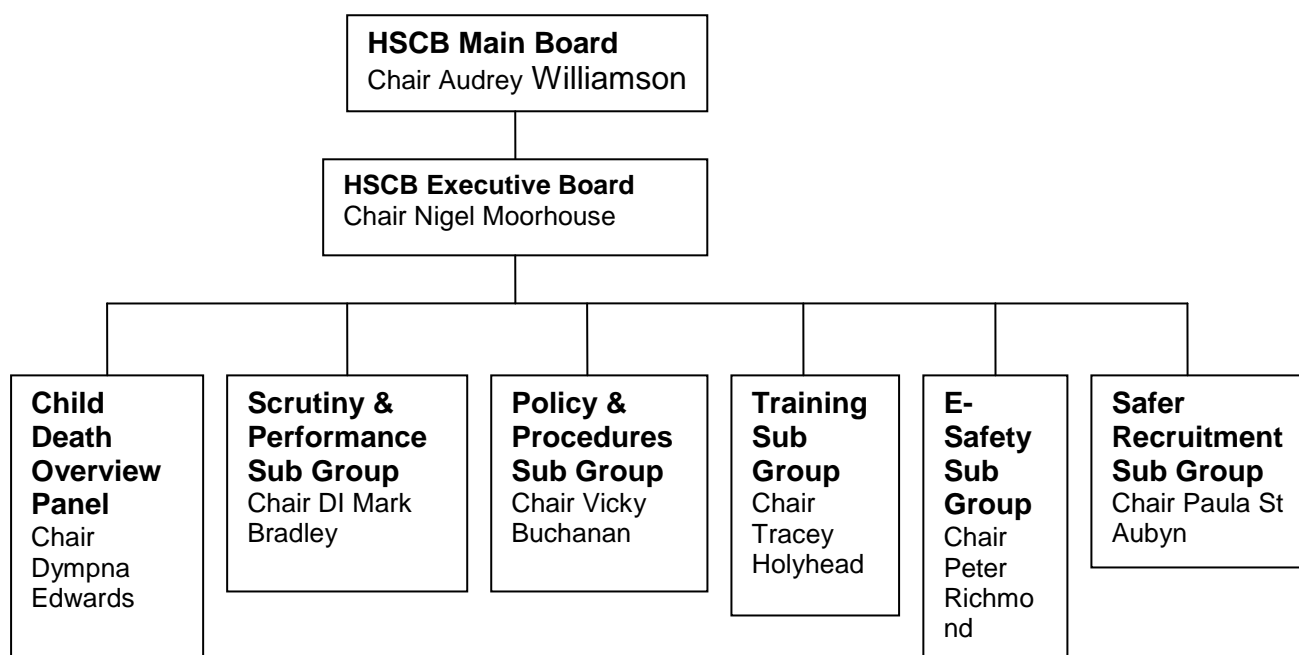
There is no doubt that this has been a challenging year for services given the current financial climate and the need to adapt to decreased resources. There have been uncertainty and challenges for health services nationally and locally; other services have had to work with less while continuing to deliver good services to meet the needs of vulnerable children and their families. The strong partnership that exists in Halton across all the services has ensured that good work has continued in the face of these challenges. It was rewarding to see that this has been recognised in the Ofsted inspection early in 2011; the Board is particularly proud that partnership work was recognised as outstanding. We know that working together across agencies is key in ensuring the safety and welfare of vulnerable children. The Board has particularly valued the contribution from local Lay Members, who have joined us this year and will strengthen the voice of the community in the partnership

During the coming year the Board has identified areas of work it will be focussing on and these are contained within the plan. Two areas deserve particular mention here; first the Board has welcomed the Munro report on safeguarding children and accompanying government response. One of the recommendations that has been agreed is that all Local Safeguarding Children Boards will be required to ensure that early help for children and their families is effective. The Board is determined to meet this requirement. Secondly the Board will focus on domestic abuse and its impact on children. This issue has always been taken very seriously by all agencies in Halton and a renewed focus on addressing the problem and its consequences, particularly for children, has been welcomed by all partner agencies.

Finally I would like to thank the Board, staff and all practitioners for their work and commitment to safeguarding children in Halton. I am confident that this will continue as safeguarding children continues to be a priority and everybody's business

Audrey Williamson
Independent Chair
Halton Local Safeguarding Children Board

2. HSCB Structure



During 2010-11 the HSCB structure remained unchanged, but the terms of reference at all levels of the Board were reviewed in order to ensure that the Board structure enables it to fulfil its statutory functions, and respond to local and national change. This led to the following revisions:

Executive Board:

The Executive Board now undertakes the functions of the Board with regard to Serious Case Reviews and those cases that fall below the criteria but where it is determined that learning from the case may be identified. Previously the Child Death Overview Panel was responsible for undertaking reviews of “Near Miss” cases. This amendment is to ensure that monitoring the implementation of recommendations from all reviews, and co-ordinating dissemination of learning across the workforce, is the responsibility of one specific group of the Board.

Safer Recruitment Sub Group:

The Safer Recruitment Sub Group is now a joint group of both the Safeguarding Children and Adults Boards. Terms of reference have been agreed by both Boards, and the priorities from both Business Plans have been brought together in a joint work plan for the Sub Group. Chairing arrangements will rotate on an annual basis. These changes have been made to ensure a joined up approach to the Sub Group’s priorities of safer workforce issues and is a more efficient use of resources.

3. Child Death Overview Panel (CDOP)

All Boards have a statutory requirement to review the circumstances of death of every child under the age of 18 years, who normally reside in the borough. This is in order to identify any issues that, if changed, could help to reduce the risk of deaths under similar circumstances in the future.

Halton's CDOP is a multi-agency group chaired by the Interim Director of Public Health, Dr Dympna Edwards. The core membership of the Panel includes: Public Health, Designated Doctor, Designated Nurse, Midwifery Services, 5 Boroughs Partnership NHS Trust, Cheshire Police and Halton Children's Social Care. The Board's Lay Members will also be invited to attend the Panel next year, following their induction. Other representatives from relevant agencies should be invited to attend Panel meetings as required.

In April 2010 the definition of preventable child deaths changed. Preventable child deaths are now defined as those in which modifiable factors may have contributed to the death. These are factors which, if changed, could reduce the risk of injury or death in other children, although we cannot say that they would have prevented this particular child from dying.

Parental Involvement in the CDOP

Every death is a tragedy for the family concerned, even where everything that could have been done has been done. In 2010-11 in order to ensure that parents are aware that information relating to the circumstances of their child's death will be reviewed by the CDOP, the Panel agreed that a letter would be sent to all bereaved parents. The parents are given the opportunity to contact the CDOP Chair if they would like to discuss this further. Wherever possible, a practitioner currently working with the family hand delivers the letter with the accompanying CDOP leaflet, and discusses the process with the parents.

Child Deaths

The Panel completed reviews on the deaths of thirteen children, from April 2010- March 2011. This was a reduction of one in comparison to the previous year. This included 6 deaths which had occurred in the previous year. Similarly 4 deaths which occurred in 2010-11 will be reviewed by the CDOP during 2011-12. This is due to the time of year when the deaths occurred rather than a delay in the CDOP process. Again, the majority of deaths were babies under the age of one year.

Using national guidance, the Panel considered whether any of the following factors may have contributed to children's deaths and whether they could be improved to reduce the risk in future:

- Factors intrinsic to the child - e.g. health issues, life limiting conditions
- Factors related to care or parenting

- Factors in the environment - e.g. hazards, road safety limits
- The delivery of services - e.g. delayed medical response.

Under the new definition the panel determined that modifiable factors which may have contributed to the child's death were present in five cases.

	April 2008-March 2009	April 2009-March 2010	April 2010-March 2011
Number of Deaths	14	12	14
	April 2008-March 2009	April 2009-March 2010	April 2010-March 2011
Number of Reviews	9	14	13

Cause of death	April 2008-March 2009	April 2009-March 2010	April 2010-March 2011
Deliberate inflicted injury, abuse or neglect	0	2	0
Suicide or Deliberate Self Inflicted Harm	0	0	1
Trauma & Other External Factors	1	1	1
Malignancy	0	1	0
Acute medical & surgical condition	0	0	1
Chronic medical condition	4	2	2
Chromosomal, Genetic or Congenital Anomalies	1	3	1
Perinatal/Neonatal Event	2	4	5
Infection	0	0	0
Sudden Unexpected, Unexplained Death	1	1	0
Total number of deaths reviewed	9	14	13

Ages of children who died	April 2008-March 2009	April 2009-March 2010	April 2010-March 2011
0 - 27 days	3	4	5
28 – 364 days	3	5	3
1 year - 4 years	4	4	2

5 - 9 years	0	1	1
10 - 14 years	0	0	0
15 - 17 years	0	0	2

Key issues for 2011/12

The ring-fenced grant funding for CDOPs ended in March 2011. Consideration will therefore be given as to how Halton's CDOP should undertake its statutory responsibilities in future. Possibilities include developing a Pan-Cheshire CDOP which would provide an opportunity to address modifiable factors on a broader footprint and develop sub-regional campaigns.

The Pan-Cheshire Sudden Unexpected Death in Infancy and Childhood (SUDIC) Protocol is due to be reviewed. This will provide an opportunity to ensure that a robust Rapid Response takes place in the case of all unexpected deaths. This ensures that not only are all unexpected deaths investigated thoroughly, but also that bereaved families receive appropriate support.

4. Accountability Arrangements:

In 2010-11 a protocol was agreed between Halton's Children's Trust and Halton Safeguarding Children Board to ensure clarity about the distinct roles and responsibilities of each strategic body and to ensure effective local challenge of safeguarding arrangements in Halton.

As a result both bodies continue to be chaired by different people. The Lead Member for Children's Services chairs the Children's Trust Board and the Operational Director for Adult Services* Chairs HSCB.

Minutes of both bodies' Main Board and Executive Board meetings are formally presented to each Main Board. The minutes are formally presented by the Director of Children's Services on behalf of the Children's Trust, and by the HSCB Chair on behalf of the Board.

HSCB is a formal consultee of the Trust's Children & Young People's Plan. As such, HSCB ensures that the Plan gives priority to keeping children safe.

The Lead Member for Children's Services attends the HSCB Main Board as a participant observer. In addition, quarterly meetings are held between HBC Chief Executive, the Lead Member, Chair of HSCB and Director of Children's Services. This is so that the Chief Executive and Lead Member can ensure that there is an effective working relationship between the Children's Trust and HSCB, and that the Board is working effectively.

The HSCB Annual Report is formally presented to the Executive Board of Halton Borough Council to ensure that the elected members are informed of the work of the Board and the effectiveness of safeguarding arrangements in the borough.

*From 1st April 2011, HSCB will continue to be chaired by Audrey Williamson, but in the capacity of Independent Chair, when she leaves her post as Operational Director of Adult Services.

5. Progress against Business Plan 2010-11:

The 2010-11 Work Plan was revised in September 2010 creating a new HSCB Business Plan. This incorporated the priorities identified in the original Work Plan, but developed them further under five broader priority areas.

1. Maintain structures for HSCB to enable it to fulfil its statutory functions and respond to local and national change.

Achievements in this area include:

- An induction for all new Board members.
- Revision of terms of reference and membership at all levels of the Board.
- Implemented the protocol the Board has in place with the Children's Trust.
- Continued to be a formal consultee of the Children & Young People's Plan.
- Amended the HSCB annual report to include a focus upon the effectiveness of the relationship between the Children's Trust and HSCB.
- Challenged the Children's Trust to lead on the work being undertaken to embed CAF across the borough via its Team Around the Family strategy.
- Ensured that a HSCB representative sits on the Safeguarding Adults Board, and that a Safeguarding Adults Board representative sits on HSCB Main Board.
- Established a joint Safer Recruitment Sub Group that reports to both Safeguarding Boards, and which has a joint work plan.

Areas for continued development include:

- Establishing clear links and governance arrangements with all Partnership Boards in Halton.
- Developing a HSCB Communication and Participation Strategy

2. Provide comprehensive guidance for agencies and individuals which facilitates partnership working to safeguard children & young people.

Achievements in this area include:

- Revision of the Pan-Cheshire Multi-Agency Safeguarding Children Procedures.
- Launch of the Neglect Protocol.
- Ratification of a number of agencies' safeguarding policies.

Areas for continued development include:

- Development of an E-Safety Strategy.

3. Support the development of a safe and informed workforce, including the Voluntary Sector.

Achievements in this area include:

- Dissemination of lessons learnt from Serious Case Reviews and "Near Miss" cases.
- Provision of Multi-Agency safeguarding children training.

- Embedded the annual Frontline Event, jointly delivered with the Children's Trust, in the calendar of staff events.
- Produced a range of resources to support staff including E-Safety and Private Fostering materials.
- Appointed a Safeguarding Training & Development Officer to revise the multi-agency training and development activity provided by the Board.

Areas for continued development include:

- Undertaking a safeguarding children Training Needs Analysis across Halton.
- Developing an evaluation process for single and multi-agency safeguarding children training that will measure the impact of training upon outcomes for children and young people.
- Developing a training quality assurance process for single agency safeguarding children training.

4. Maintain a capability to scrutinise practice and procedure in both single and multi-agency settings.

Achievements in this area include:

- Completion of the Pan-Cheshire Section 11 audit process.
- A process of Multi-Agency file audits is in place, reported to the Board on a quarterly basis.
- A number of single agency file audits have taken place, reported to the Scrutiny & Performance Sub Group, including Children's Services and Adult Mental Health.
- Quarterly reports to the Safer Recruitment Sub Group from the Local Authority Designated Officer(LADO).
- Child Death Overview Panel continues to review all deaths of children and young people under 18 who normally reside in Halton.

Areas for continued development include:

- Undertaking Section 11 audits of the Voluntary Sector.
- Undertaking audits of recruitment processes.
- Revision of the HSCB Performance Report Card to ensure a broader multi-agency scrutiny of performance with more focus upon the impact of services on outcomes for children & young people.
- Revising the Serious Case Review and other Multi-Agency Review procedures.

5. Engage with children and young people, their families and communities in developing and promulgating the Safeguarding agenda.

Achievements in this area include:

- Appointed two Lay Members to the Board, representing the community and challenging the Board on its work.
- Appointed a Safeguarding Development Officer to lead on developing links with the community.
- Dissemination of "You Matter" handbook to young people across Halton.
- Public events to promote Safer Internet Day and Private Fostering.

- Developing links with the Children's Trust Parents' Forum.

Areas for continued development include:

- Establishing a means to engage in meaningful participation with children and young people across Halton.

Performance Report Card 2010-11







Performance Report Card

This document is the end of year version of the Performance Report Card for 2010/11. All data is final, unless notated as otherwise and where quarterly data is not available comments have been provided.

Summary

Priority 1: Improve parenting support to children in need of safeguarding

HSCB Priority 1: Improve parenting support to children in need of safeguarding

Indicator	Quarter 4 performance 2009-10	Target 2010-11	Q1	Q2	Q3	Q4	Performance	Direction of travel
Key performance measures								
SB01	Increase the percentage of social care referrals that were subject to CAF in previous 12 months	5.8%	30%	6.3%	3.9%	11.4%	3.8%	 
SB02	Monitor the percentage change on repeat referrals to social care for Domestic Abuse from 2007/08 baseline	-50%	TBA	-10.10%	-13.60%	-26.23%	-38.79%	
Key process measures								
SB05	Increase the number of staff attending Domestic Abuse/Substance misuse/Mental Health training courses (rolling 12 months)	146	160	31	155	Refer to comment		
SB06	Increase the number of notifications of private fostering arrangements received (cumulative for the year)	7	6	0	1	3	5	 
SB07	Maintain the percentage of parents participating in Child Protection conferences	100%	100%	100%	100%	100%	100%	 

It was expected that there would be an increase in the percentage of referrals to Children's Social Care where there was evidence of CAF and earlier intervention, however there were some significant issues with the data quality around CAF and as a result performance for this indicator should be regarded with caution. There was a significant amount of work done in quality assuring the CAF information kept within the Local Authority which led to confirmed and quality information being made available towards the end of Quarter 4. This performance indicator will continue to be monitored as it is now expected that a positive change will be made.

Whilst performance in the percentage change on repeat referrals to Children's Social Care for Domestic Abuse has continued to fall throughout the year, the change was not as large as that at the end of Quarter 4. It has been identified that this measure is not effective in tracking whether outcomes have improved for the children in families where domestic abuse is an issue, nor is this a measure of a reduction in domestic abuse. This measure will not be used in future report cards.

Attendance at training courses is now to be monitored via the HSCB Training Sub Group. The measure which was being tracked here was limited only to those courses coordinated by the Board and did not measure the level of attendance across the children's workforce across all training. It also did not establish whether training improved practice or had a positive impact on outcomes for children and young people living in households where Domestic Abuse/Substance Misuse/Mental Ill Health had a significant impact on parenting capacity. New processes are being developed to establish the impact of training on outcomes for children and young people via the Training Sub Group.

Private Fostering notifications remain low for Halton. Whilst this measure was designed to bring private fostering to the attention of all Board members, it does not effectively measure performance of either the Board or the partner agencies in their duty to monitor this potentially vulnerable group. An annual report on private fostering is presented to the HSCB to ensure that all activity around promoting notifications and monitoring activity for privately fostered children is shared across the partnership.

All Child Protection Conferences have involvement from the parents of the children within the process. This will continue to be monitored as evidence of engagement with the families, however it is critical that more qualitative information supports these figures to appropriately evidence this engagement.

Priority 2: Ensure robust safeguarding processes are in place

HSCB Priority 2: Ensure robust safeguarding processes are in place

Indicator		Quarter 4 performance 2009-10	Target 2010-11	Q1	Q2	Q3	Q4	Performance	Direction of travel
Key performance measures									
SB08a	Maintain the percentage of children and young people aged 4 or more participating at Child Protection conferences	100%	100%	100%	100%	100%	100%		
SB08b	Maintain the percentage of children and young people aged 4 or more participating at Children in care Reviews	100%	100%	100%	100%	100%	100%		
SB09	Increase the percentage of core groups held within agreed timescales	86.3%	100%	100%	100%	100%	100%		
SB10a	Maintain the percentage of Child Protection conferences held within 15 working days of the initiation of the S47 enquiry	71%	100%	74%	77%	80%	96%		
SB10b	Maintain the percentage of Child Protection conferences held within 15 - 20 working days of the initiation of the S47 enquiry	100%	100%	76%	100%	100%	100%		
SB11	Reduce the rate of children and young people admitted to hospital as a result of deliberate or accidental injury (NI070)	150.8	150	43.8	90.8	127.6	146.1		
SB12	Reduce the numbers of child deaths where there was modifiable factors were identified (as defined by the CDOP) (12 months)	n/a	n/a	5					
Key process measures									
SB13	Increase the percentage of records of decisions at Strategy Meetings circulated to the Police within agreed timescales	Not reported previously	100%	35%	76.5%				
SB14	Reduce the percentage of children subject to Child Protection Plan for second or subsequent time	10%	10%	33%	17%	14%	12%		
SB15	Increase the percentage of Child Protection conferences that receive reports (verbal or written) from GP's	58% ICPC 45% RCPC	100%	36.3% ICPC 45% RCPC	41.6% ICPC 57.6% RCPC	71% ICPC 74% RCPC	46% ICPC 65% RCPC		
SB16	Maintain or increase the percentage of Initial Assessments completed within timescales (NI059)	80.3% (Updated)	85%	75%	73%	88%	88%		
SB17	Maintain or increase the percentage of Core Assessments completed within timescales (NI060)	93.7% (Updated)	92.5%	90%	88%	87%	88%		

Involving children and young people in the Child Protection conference process and Children in Care review process remains a key area of focus to ensure that the voice of the child is recognised within these processes. Methods of capturing children's thoughts and wishes are well established as evidenced by the measures SB08a and SB08b. Further qualitative information is required to provide additional evidence regarding performance within these processes.

Throughout the year all core groups were held within the agreed timescales representing excellent performance.

Guidance for holding the Initial Child Protection Conference within *Working Together to Safeguard Children 2010* stated that it should be within 15 working days of the initiation of the section 47 enquiry. This can represent a significant challenge due to the complexity of many cases. Therefore Halton has a local measure that states that all conferences should be held within 15 working days of the multi-agency decision to hold a conference. Performance for this measure was at 100% at the end of the reporting year.

Halton met the target set for the reduction in the rate of children and young people admitted to hospital as a result of deliberate and accidental injury, bringing Halton in line with comparators.

During 2010/11 there were 5 child deaths reviewed where modifiable factors were identified. Please note that this indicator changed within the year from preventable child deaths to child deaths where modifiable factors were identified which is why there is no prior information recorded or set target.

Whilst 100% was not reported for the timely distribution of strategy meeting notes to the Police it was agreed that the issue had been significantly improved and that the Scrutiny & Performance Sub Group were satisfied that there was no longer any concerns around this matter. The measure was therefore removed from the report card after the end of quarter 2.



















A total of 10 children were made subject to a Child Protection Plan for a second or subsequent time during the reporting year. Whilst performance has not met the target for the year there are no concerns that this represents a failure to protect vulnerable children appropriately. The Lead Independent Conference & Reviewing Manager reports to the Board on a quarterly basis, providing qualitative narrative information behind this quantitative indicator.

Involvement of GPs within the child protection process remains an area of focus. Work has been undertaken to resolve this issue, however performance has yet to meet the target. This issue has been identified as a priority area to be addressed in 2011-12.

Timescales for completion of both Initial and Core Assessments continues to be a challenge. Provisional performance reported at the end of quarter 4 indicates that both indicators fall slightly below the target set. The completion of Initial Assessments is closely managed by the Divisional Manager and systems are reviewed as appropriate. The anticipated implementation of CareFirst6 will reduce the burden of maintaining multiple systems, and the roll out of laptops has been completed to the Child in Need teams. Performance will continue to be monitored for both Initial and Core Assessments.

Priority 3: Improve outcomes for children in need of safeguarding

HSCB Priority 3: Improve outcomes for children in need of safeguarding

Indicator	Quarter 4 performance 2009-10	Target 2010-11	Q1	Q2	Q3	Q4	Performance	Direction of travel
Key performance measures								
SB18	Increase the percentage of those children with a Protection Plan that take up their Early Years Entitlement	100%	75%	83%	69%	88%	67%	 
SB19	Increase the percentage of Children In Care achieving 5+ A*-C GCSE's including English and Maths (NI101)	7.7%	20%	15%				
SB20	Increase the percentage of Care Leavers in Education, Employment or Training (NI148)	55.6%	71%	67%	56%	67%	89%	 
SB21	Increase the percentage of children subject to a Child Protection review conference where their health needs were fully met	84.5%	100%	53%	56%	76%	53%	 
Key process measures								
SB22	Reduce the number of First Time Entrants to Youth Justice System (cumulative for the year) (NI111)	149	234	44	82	104	130	 
SB23	Reduce the percentage of young people aged 16-18 who were previously subject to child protection plan, who are currently NEET	8.80%	TBA	7.8%	7.5%			
SB24	Increase the percentage of Children in Need school attendance rate	89%	96%	Next available data from Autumn term census at Q3		90%		
SB25	Increase the Child Protection plan children school attendance rate	93.70%	96%	Next available data from Autumn term census at Q3		91%		
SB26	Increase the percentage of Children In Care attaining Level 4 at Key Stage 2 English (NI099)	50%	33%	45.50%				
SB27	Increase the percentage of Children In Care attaining Level 4 at Key Stage 2 Maths (NI099)	50%	33%	36.40%				

Whilst performance for those Child Protection Plan children taking up their Early Years entitlement is not as targeted, the cohorts are generally very small and in Quarter 4 this only represented 4 children in total. The Lead Independent Conference and Reviewing Manager quarterly report will continue to monitor progress against this indicator and all professionals will continue to advise families to take up their entitlement as appropriate.

Attainment for Children in Care continues to be of concern and will remain a key focus for Halton's Children's Trust in future. Similarly the percentage of care leavers in education, employment or training will remain a focus to continue to build on the

success of the 2011/12 cohort. Attendance at school did not meet the targets set for either Children in Need or children subject to Child Protection Plans. This will continue to be monitored within the Children and Families Department for Halton Borough Council to ensure that outcomes are improved for these vulnerable children.

There was another reduction in the number of first time entrants to the Youth Justice System which meant that Halton met its target for the year.

Gathering data on the young people who were previously subject to Child Protection Plans and were now not in education, employment or training has been a challenge in the latter half of the year and as a result there is no end of year performance for this.

7. Areas for Future Development:

The following areas have been identified as priorities in 2011-12 to ensure the effective scrutiny of safeguarding arrangements in Halton:

Performance:

HSCB will continue to revise its Performance Report Card in order to measure more effectively the impact of services on outcomes for children and young people. This will include identifying measures which will be the responsibility of the Children's Trust to monitor. HSCB will then hold the Trust and its partners accountable for performance in these areas. This will improve efficiency in the area of performance monitoring.

Ofsted Inspection Action Plan:

The Board will work in partnership with the Children's Trust to jointly monitor progress against the recommendations in the action plan following the Ofsted inspection of safeguarding and looked after children services. The action plan also incorporates the recommendations to the health sector from the CQC.

Engaging with Children & Young People:

Attempts to establish a children and young people's "Shadow Board" that would be responsible for developing the participation of children and young people in the work of the Board, and ensuring that safeguarding issues important to children and young people themselves were reported to the Board, have been challenging. Progress to establish a diverse group of young people to form a "Shadow Board" was slow. HSCB will therefore look at alternative ways of eliciting the views of children and young people to inform its work, via established groups such as the Youth Parliament and Children in Care Council. Work will also be undertaken to look at the use of media such as social networking and text messaging to engage with young people.

Engaging with Parents, Carers and the Community:

The Children's Trust's Parents' Forum has agreed to elicit the views of parents and carers on behalf of HSCB. In 2011-12 this will include consultation on the existing HSCB Parenting Handbook to inform the content and format of future publications. HSCB Lay Members will also be responsible for engaging the wider community in the work of the Board.

Voice of children and young people

In February 2011 the Board commissioned a report in to the participation of children and young people in the child protection process. The report highlighted a number of recommendations that are to be progressed via the Scrutiny & Performance Sub Group.

The appointment of the HSCB Safeguarding Development Officer will enable the Board to further develop the participation of children and young people in the work of the Board, as well as identifying the safeguarding issues of importance to children and young people in the borough. The appointment of two Lay Members from the community will also support this work.

Equality and Diversity

The Board is committed to promoting equality and diversity and challenging discrimination. It promotes this via its training and the resources it produces. Some of our children, young people and families are additionally vulnerable due to factors such as disability, ethnicity, gender, sexuality and age.

However, the Board has recognised that it could do more to scrutinise the effectiveness of services in safeguarding and promoting the welfare of particularly vulnerable groups. This will be done by requesting more detailed information regarding ethnicity and diversity as part of the review of its performance reporting mechanisms. The Board will also look to engage more with harder to reach groups via the work of the young people's "Shadow Board" and the roles of the HSCB Safeguarding Development Officer and Lay Members.

Functions relating to Serious Case Reviews and Multi-Agency Reviews

In order to ensure that the Board runs as efficiently as possible it has been agreed that the Executive will undertake the functions of a Serious Incident Review Group. This means that the Executive Board will act as a central point within the Board for oversight of recommendations and action plans from SCRs and other Multi-Agency Reviews. The Executive will also co-ordinate the learning from all such reviews across the workforce. The Serious Case Review procedures will be amended to reflect this.

8. Budget:

Income 2010-11

AGENCY	CONTRIBUTIONS
HBC – Children & Young People’s Directorate	45,140
HBC - Schools	40,000
Halton & St Helens PCT	45,140
Greater Merseyside Connexions	10,609
Cheshire Constabulary	25,000
Cheshire Probation	3,183
Cafcass NW	550
Total for all agencies	169,622
Child Death Review Grant	5,667
Training Income	1,185
Carry Forward 2009-10	73,003
Total Budget	249,477

Expenditure 2010-11

Staffing: Chair Business Manager Safeguarding Development Officer Administration Agency/Consultancy	123,716
Multi-Agency Training including Crucial Crew and Anti-Bullying Conference	10,044
Training including Travel Expenses	2,422
Shadow Board	+365
Advertising & Marketing	9,119
Policy & Procedures: Annual Report Pan-Cheshire Multi-Agency Safeguarding Procedures Neglect Protocol	7,061
CDOP	1,100
Supplies & Services including: general computer expenditure, refreshments/room hire, postage, mobile phones, fixtures/fittings	3,971
Recharge/Overheads	13,019
TOTAL:	170,087
Carry Forward:	79,390

9. Business Plan 2011-13:



HSCB Business Plan 2011 - 13

1. Maintain Structures for Halton Safeguarding Children Board to be enable it to fulfil its statutory functions and respond to local and national change

	Action required	Who is responsible?	Target	Intended Impact	Update Commentary
1.1	Review the structure and current HSCB activity in the context of other strategic partnerships in order to ensure that the Board is effective and efficient.	Board and Executive	March 2012		
1.2	Establish clear links and governance arrangements with key strategic partnerships in Halton.	Board and Executive	March 2013		

1.3	Revise the protocol in place with the Children's Trust to ensure effective governance arrangements are in place that help the Board meet the requirements of the Munro recommendations.	Board and Executive	January 2012		
1.4	To ensure that HSCB contributes effectively to the Children and Young People's Plan, and that the safeguarding dimension in the planned delivery of services is effective, by influencing other strategic partnerships.	Board and Executive	June 2012		

2. Provide comprehensive guidance for Agencies and Individuals which facilitates partnership working to Safeguarding Children and Young People

	Action required	Who is responsible?	Target	Intended Impact	Update Commentary
2.1	Maintain HSCB Safeguarding procedures in a current and easily accessible format ensuring amendments are made to reflect changing guidance & legislation	P&P Sub Group	December 2011		

2.2	Provide a supportive and Quality Assurance role for all agencies, organisations and the voluntary sector in their development of Safeguarding related policies and procedures	P&P Sub Group	December 2011		
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3. Support the development of a safe and informed workforce including voluntary sector

	Action required	Who is responsible?	Target	Intended Impact	Update Commentary
3.1	Training Needs Analysis is conducted and reported to the Children's Trust to ensure Safeguarding training is provided to Children's Workforce	Training Sub	October 2012		
3.2	Quality assure level 1 and 2 safeguarding training delivered by stakeholders.	Training Sub	December 2011		
3.3	Ensure that appropriate level 3 specialist Multi-Agency Safeguarding training is available to Halton's workforce.	Training Sub	April 2012		

3.4	Evaluate Safeguarding related training and its impact on practice and outcomes for children and young people in Halton	Training Sub	June 2012		
3.5	Ensure the lessons from national, regional and local SCRs and Multi-Agency Practice & Learning Reviews are disseminated across the workforce, including the Voluntary Sector	Executive & Training Sub	December 2011		
3.6	Ensure that those staff who may undertake IMRs and chronologies as part of SCRs and Multi-Agency Practice & Learning Reviews are appropriately trained.	Executive	April 2012		
3.8	Provide development and support to members of the Child Death Overview Panel to enable them to fulfil their role to review the deaths of C&YP	CDOP	April 2012		

4. Maintain a capability to scrutinise Safeguarding practice and procedure in both single and multi-agency settings

	Action required	Who is responsible?	Target	Intended Impact	Update Commentary
4.1	Ensure that appropriate processes are in place to measure the effectiveness of local work to safeguard and promote the welfare of children.	Exec & Scrutiny & Performance Sub Group	December 2011		
4.2	Ensure that appropriate processes are developed to scrutinise the effectiveness of Early Help in Halton.	Exec & Scrutiny & Performance Sub Group	March 2013		
4.3	Ensure that appropriate processes are in place to measure the impact of Domestic Abuse on children & young people and the effectiveness of reduction strategies.	Exec & Scrutiny & Performance Sub Group	March 2013		
4.4	Scrutinise performance of Safeguarding activity to ensure Partners are working effectively together and targeting resources effectively in areas of Safeguarding need and identified compromised care.	Exec & Scrutiny & Performance Sub Group	December 2011		

4.5	Provide scrutiny of the implementation of Single and Multi-Agency Action Plans arising out of Serious Case Reviews and Multi-Agency Practice & Learning Reviews undertaken by Halton Safeguarding Children Board.	Exec & Scrutiny & Performance Sub Group	December 2011		
4.6	Work with the Pan-Cheshire LSCBs to develop a regional CDOP that will review the deaths of all children and young people under 18 who normally reside in the area.	CDOP	June 2012		
4.7	Conduct in-depth and meaningful reviews of cases which meet the criteria for Serious Case and Multi-Agency Practice & Learning Reviews as laid out in Chapter 8 of 'Working Together to Safeguard Children'.	Executive	December 2011		

5 Engage with Children and Young People, their families and communities in developing and promulgating the Safeguarding agenda

	Action required	Who is responsible?	Target	Intended Impact	Update Commentary
5.1	Develop the Young People's Participation Group jointly with the Children's Trust to ensure the meaningful and effective participation of children and young people in Halton with Halton Safeguarding Children Board.	Board & Executive	June 2012		
5.2	Ensure that the Lay Members are providing effective challenge and scrutiny to the work of the Board on behalf of the community across Halton.	Board & Executive	March 2012		
5.3	To ensure that all target groups are engaged and informed of the role and work of Halton Safeguarding Children Board through an effective Communication Strategy	Communication Sub Group	March 2012		
5.4	Provide guidance and information in a suitable format to inform target audiences of Safeguarding related activity in Halton.	Communication Sub Group	March 2012		

5.5	To have a presence at key events and activities to promote the work of Halton Safeguarding Children Board and the Safeguarding Agenda.	Board, Executive & Sub Group Members	December 2011		
5.6	To promote key Safeguarding themes through the organisation of workshops/ events and engaging in local and national campaigns.	Board, Executive & Sub Group Members	December 2011		

Appendix i

HSCB Membership 2010-11:

Audrey Williamson (Chair)	- Operational Director, Health & Community Directorate, HBC
Mike Andrews	- Community Safety Manager, HBC
Mark Bradley	- Detective Inspector, Cheshire Constabulary
Michelle Bradshaw	- Assistant Director, Community Health Services, Halton & St Helens PCT
Vicky Buchanan	- Divisional Manager, Children in Need Services – Children & Young People Directorate, HBC
Gill Core	- Director of Nursing, St Helens & Knowsley PCT
Steve Eastwood	- Coordinator, Halton Drug & Alcohol Action Team
Dympna Edwards	- Deputy Director of Public Health, Halton & St Helens PCT
Gordon Ellis	- Magistrate Rep
Ruth Gill	- HSCB Legal Adviser – Solicitor, HBC Legal Services
Tracey Holyhead	- HSCB Manager
Yvonne Jama	- Children’s Services Manager, NSPCC
Gareth Jones	- Head of Service, Halton & Warrington YOT
Andrew Keeley	- Head Teacher, St Chad’s School – Secondary Head Teachers’ Representative
John Kelly	- Executive Director, 5 Boroughs Partnership
	- Superintendent, Northern Area, Cheshire Constabulary
Jane Lunt	- Operational Director, Child & Family Health, Halton & St Helens PCT
Niall McDonnell	- Liverpool Housing Trust
Gerald Meehan	- Strategic Director, Children & Young People Directorate, HBC
David Melia	- Director of Nursing & Governance, Warrington Hospital
Eileen Meredith	- Service Manager, CAF/CASS
Nigel Moorhouse	- Operational Director, Children & Young People Directorate, HBC
Steve Nyakatawa	- Operational Director, Learning & Achievement, HBC
Giles Orton	- Detective Chief Inspector, Strategic Public Protection Unit, Cheshire Police
Vicky Pierce	- Head Teacher, Fairfield Infant School – Primary Head Teachers’ Representative
Peter Richmond	- Divisional Manager, Information and Communication, HBC
Lindsay Smith	- Divisional Manager, Adult Mental Health, HBC
Andy Southcott	- Superintendent
Diane Sproson	- Area Manager, Connexions
Paula St Aubyn	- Divisional Manager, Quality, Safeguarding & Review - Children & Young People Directorate, HBC
Frances Stewart	- Voluntary Sector Representative
Kim Thornden	- Assistant Chief Officer, Cheshire Probation
Charlie Whelan	- Designated Nurse for Child Protection, Halton & St Helens PCT
John Swain	- Lead Member Children & Families – Participant Observer
Laura Brown	- HSCB Administrator

Executive Board

Jane Lunt (Chair from July 09)	- Operational Director, Child & Family Health, Halton & St Helens PCT
Nigel Moorhouse (Chair from Aug 10)	- Operational Director, Children & Young People Directorate, HBC
Michelle Bradshaw	- Assistant Director, Children & Families, Halton & St Helens PCT
Vicky Buchanan	- Divisional Manager, Children in Need Services – Children & Young People Directorate, HBC
Lorraine Crane	- Divisional Manager, Integrated Youth Support, HBC
Sally Duce	- Lead Nurse, Directorate Manager, Paediatrics, St Helens & Knowsley Teaching Hospitals NHS Trust
Dympna Edwards	- Deputy Director of Public Health, Halton & St Helens PCT
David Holmes	- Service Manager, ARCH Initiatives, Voluntary Sector Rep
Tracey Holyhead	- HSCB Manager
David Melia	- Director of Nursing & Governance, Warrington Hospitals
Peter Richmond	- Divisional Manager, Information & Communications, HBC
Andy Smith	- Superintendent, Cheshire Constabulary
Paula St Aubyn	- Divisional Manager, Quality, Safeguarding & Review- Children & Young People Directorate, HBC
Sharon Williams	- Lead for Vulnerable Groups, HBC

Policy & Procedures Sub-group

Vicky Buchanan (Chair)	- Divisional Manager, Children in Need Services – Children & Young People Directorate, HBC
Mandy Bailey	- Acting Service Manager, 5 Boroughs Partnership
Jill Evans	- Principal Manager, CIN Team Widnes, Children & Young People Directorate, HBC
Carol Hill	- Lead Independent Conference & Review Manager, HBC
Tracey Holyhead	- HSCB Manager
Rosie Lyden	- HSCB Safeguarding Training & Development Officer
Mark Tasker	- DI, Strategic Public Protection Unit, Cheshire Police
Charlie Whelan	- Designated Nurse for Child Protection, Halton & St Helens PCT
Sharon Williams	- Lead for Vulnerable Groups, HBC
Nicola Young	- Principal Manager, IWST, HBC

Child Death Overview and Near Miss Panel

Dympna Edwards (Chair)	- Deputy Director of Public Health, Halton & St Helens PCT
Suprio Bhattacharyya	- Designated Doctor, Halton & St Helens PCT
Corina Casey- Hardman	Head of Midwifery Services, Halton & ST Helens PCT
Carol Hill	- Independent Conference and Review Manager– Children & Young People Directorate, HBC
Tracey Holyhead	- HSCB Manager
Linda Kellie	- Acting Assistant Director of Operations, 5 Boroughs Partnership
Nigel Moorhouse	- Operational Director, Specialist Services – Children & Young People Directorate, HBC
Andy Smith	- Superintendent, Cheshire Police
Sharon Williams	- Lead for Vulnerable Groups, HBC

Scrutiny & Performance Sub-group

Nigel Moorhouse (Chair to Sept 10)	- Operational Director, Children in Need Services – Children & Young People Directorate, HBC
Ann Towey	- HSCB Manager
Mark Bradley (Chair from Sept 10)	- DI, Cheshire Police
Sarah Ashcroft	- Domestic Abuse & Sexual Violence Coordinator, HBC
Pauline Burke	- Manager, YOT
Tom Cheadle	- Cafcass
Tania Few	- Named Nurse, Safeguarding, 5 Boroughs Partnership
Tracey Holyhead	- HSCB Manager
Catherine Johnson	- Principal Performance & Improvement Manager, HBC
Clare Myring	- Children & Families Commissioner, HBC
Paula St Aubyn	- Divisional Manager, Quality, Safeguarding & Review- Children & Young People Directorate, HBC
Sharon Williams	- Lead for Vulnerable Groups, HBC

Training Sub-group

- Tracey Holyhead (Interim Chair) - HSCB Manager
- Clare Dawes - Head Teacher, W Primary School
- Karen Dobson - Acting Named Nurse for Child Protection, 5 Boroughs Partnership
- Marie Fairbrother - Named Nurse, Child Protection, Halton & St Helens PCT
- Brian Hilton - Learning & Development Manager, HBC
- Brian Hulley - Area Training Manager, Cheshire Police
- Christine Johnson - Safeguarding in Education Development Officer, Children & Young People Directorate, HBC
- Rosie Lyden - HSCB Safeguarding Training & Development Officer
- Chris McMahon - Manager, ARCH Initiatives
- Martyn Platts - PR & Communications, HBC
- Wendy Price - Early Years - Children & Young People Directorate, HBC
- Lynn Rimmer - Connexions

Safer Recruitment Sub-group

- Paula St Aubyn (Chair) - Divisional Manager, Quality, Safeguarding & Review - Children & Young People Directorate, HBC
- Dee Denton - Head Teacher, Lunt's Heath Primary School
- Laura Clare - HR Advisor, St Helens & Knowsley Teaching Hosps - NHS Trust
- Tracey Holyhead - HSCB Manager
- Julie Hunt - Adult Protection Coordinator, Health & Community – HBC
- Christine Johnson - Safeguarding in Education Development Officer, HBC
- Julie McCollom - Employee Services, HBC
- Angela McNamara - DM, Commissioning, HBC
- Joanne Meneice - Warrington & Halton Hospitals
- Amanda O'Brien - HSCB Safeguarding Development Officer
- Tania Strong - Manager, HR, Halton & St Helens PCT
- Louise Tierney - Continuum Care, Children's Provider Forum Rep
- Charlie Whelan - Designated Nurse for Child Protection, Halton & St Helens PCT

E-Safety Sub-group

Peter Richmond (Chair)	- Divisional Manager, Information & Communication, HBC
Tracey Holyhead	- HSCB Manager
Amanda O'Brien	- HSCB Safeguarding Development Officer
Leyla Mulhall	- Information & Communications Officer, St Chad's School
Stephen Bailey	- Riverside College
Mike Horsely	- ICT Services, HBC
Christine Johnson	- Safeguarding in Education Development Officer, Children & Young People Directorate, HBC
Steven Conley	- Neighbourhood Manager, Connexions
Nicki Lewis	- School Liaison Officer, Cheshire Police
George Wells	- ICT Teaching & Learning, HBC
Ray Weaver/Nick Aymes	- Runcorn & Widnes Community Learning Centres
Gary Clawson	- Chief Executive, North West Learning Grid
Siobhan Kirk	- Senior Librarian, Halton Library Service
Yvonne Morgan	- Consultant, ICT Teaching and Learning, HBC
Helen Mitchell	- Virtual Learning Platform Development Officer, HBC
Martin Draycott	- ICT Manager, Bankfield School