**INITIAL / REVIEW CHILD PROTECTION CONFERENCE**

**EDUCATION REPORT**

*A child protection conference is a multi-agency meeting bringing together agencies involved in protecting children and supporting family members. The purpose of this report is to help professionals prepare for conference by collating and considering relevant information and to also assist professionals in decision making. The details of this report should always be shared with the parents/child prior to the conference.*

* *For initial conferences please bring 15 copies of this report to be submitted to conference*
* *For review conferences please bring 10 copies of this report*
* *Please email a copy of your report to* [*safeguarding.adminteam@halton.gov.uk*](mailto:safeguarding.adminteam@halton.gov.uk) *prior to conference. Please include the family name and conference date in the title of the email.*

**REPORT DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Child** |  | **Date of Birth** |  |
| **School Name** |  | | |
| **Name / Role*\**** |  | | |
| **Date & Time of Conference** |  | | |

*\*of professional completing the report*

**FAMILY COMPOSITION - PARENTS / CARERS:**

|  |  |  |
| --- | --- | --- |
| **Name(s) of Parent(s) and to whom** | **Date of Birth** | **Address** |
|  |  |  |
|  |  |  |
|  |  |  |

**FAMILY COMPOSITION - CHILDREN:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name(s) of child(ren)** | **DOB** | **Address** | **School / Nursery** |
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| --- | --- | --- |
| **Name(s) of other significant people to children and parents** | **Date(s) of Birth** | **Relationship to child(ren)** |
|  |  |  |
|  |  |  |
|  |  |  |

**SCHOOL INVOLVEMENT:**

|  |
| --- |
| **Length of involvement with family by your school** (including start and end date if applicable): |
|  |

**General Information:**

|  |  |
| --- | --- |
| **Guidance Note:** *Please provide dates along with a brief description of* ***significant events*** *and key information. This should include any injuries to the child, incidents of domestic abuse, allegations / disclosures made by the child, failed parental appointments, details of who collects from school, etc., school attendance & punctuality, current attainment levels, exclusions, etc. If appropriate, attach attendance certificates / progress reports to this report.* | |
| Safeguarding / welfare concerns |  |
| Attendance & Punctuality |  |
| SEN / IEP / Interventions |  |
| Academic achievements |  |
| Behaviour |  |
| Health |  |
| General demeanour / appearance / presentation |  |
| Emotional wellbeing |  |
| Relationship with peer group |  |
| Relationship with staff |  |
| Relationship with family |  |
| Parental engagement / contact with school |  |
| Voice of the child*(attach separate sheet if necessary)* |  |
| Other positive comments / relevant information |  |

### 

| Summary of information held by your SCHOOL: | | |
| --- | --- | --- |
| When identifying the risk and protective factors, please consider:Child’s Developmental Needs *(including health, education, emotional & behavioural development, identity, family & social relationships, social presentation, self-care skills, etc.)*Parenting Capacity *(including basic care, ensuring safety, emotional warmth, stimulation, guidance & boundaries and stability. Please also consider the impact of factors e.g. mental health, domestic abuse & substance misuse on parenting)*Family & Environmental Factors *(including family history, family functioning, wider family, housing, employment, income, family & social integration, community resources, including significant others associated with the household)* | | |
| Identified Risk Factors:*Please specify any issues that pose a risk to the children including the behaviours or attitude of carers.* | Identified Protective Factors:*Please identify any factors that you are aware of that potentially act to protect the child/ren both within & outside of the family.* | Impact on Child: *Please comment on how these risk factors impact on the child/ren* |
| Examples *\*Please delete the examples below prior to completing and submitting this form\** | | |
| Punctuality to school is poor (50 lates so far this academic year). Parent does not seem concerned when challenged & is unable to sustain any meaningful change. | When the child stays at maternal grandparent’s house, he/she arrives at school on time & is prepared for learning | Arriving for school over 45 minutes late means he/she misses literacy lessons & is therefore failing to achieve his/her targets. |
| Mum’s partner is violent & aggressive towards her. The children are known to be in the property when incidents have occurred as they have informed their teacher & we have received one Operation Encompass call. Mum has stated she will not end the relationship. | Mum has reported one incident of violence to the Police. | Children get very distressed & often do not want to leave mum to come to school. They display visible signs of stress & worry & are regularly tired during the school day due to lack of sleep. |
|  |  |  |

**Conclusions:**

|  |
| --- |
| **Based on the information held by your school, do you think this child/ren is at risk of significant harm?** |
| **From the information you are aware of, what needs to change for the level of risk to be reduced?** |
| **How can your school contribute to a relevant plan?** |

**Report details shared with parent: Yes / No Report details shared child: Yes / No**

**If no, please comment why not:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_