



HALTON CHILDREN AND YOUNG PEOPLE SAFEGUARDING PARTNERSHIP

LEAD Safeguarding Partners

TERMS OF REFERENCE

1. Purpose

The local safeguarding partnership arrangements are held accountable by the Halton Children and Young People Safeguarding Partnership (HCYPSP) Accountable Officers.

2. Membership *(Note: Chair will rotate on an annual basis)*

The three LEAD Safeguarding Partners:

- **Halton Borough Council – Chief Executive**
- **NHS Halton Clinical Commissioning Group – Accountable Officer**
- **Cheshire Constabulary – Chief Constable**

Members will have collective responsibility and accountability for decisions and equitable status in discussions.

Lead officers for underpinning partnership sub-groups shall be required to attend to present reports alongside other officers that will be invited to attend as required.

- Strategic Director of People, Halton Borough Council
- Chief Nurse, NHS Halton CCG
- Chief Superintendent/Superintendent, Cheshire Constabulary PPU

The Head of Safeguarding and Multi-Agency Safeguarding Unit will be responsible for co-ordinating the Partnership's business and will facilitate the meetings to ensure safeguarding partners are enabled to contribute equitably.

Halton Borough Council's Lead Member for Children's Services (LMCS) has a statutory role in ensuring the Council fulfils its duty for safeguarding children; in partnership with education, childcare and health services, the Police and communities. Halton's LMCS will be briefed through the Halton Borough Council's, Safeguarding Quality Assurance Meetings.

The HCYPSP Annual Report will be reported to Halton Borough Councils' Executive Board, NHS Halton CCG Governing Body, Cheshire Constabulary Chief Officers Group and the Health and Wellbeing Board.

3. Key Responsibilities

The LEAD Safeguarding Partners will meet formally every 6 months to:

- Assure each partner of the effectiveness and impact of the safeguarding arrangements;
- Set the priorities for the partnership based on the analysis of need and performance;
- Determine service development and responses to identified need across the partnership.

4. Frequency of meetings

Bi-Annually and the meeting dates will be agreed on an annual basis.

Extraordinary meetings will take place as and when required.

The agenda and papers will be circulated 5 working days before the meeting.

5. Quorum

Representation is required from all three LEAD Safeguarding Partners.

Month/Year Approved: June 2019